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CALL FOR EXPRESSION OF INTEREST

SELECTION OF A CONSULTING FIRM RESPONSIBLE FOR THE RECRUITMENT OF STAFF OF THE EXECUTIVE SECRETARIAT OF THE LAKE CHAD BASIN COMMISSION

The Lake Chad Basin Commission (LCBC) is a regional organization bringing together Cameroon, Chad, CAR, Libya, Niger, and Nigeria. Its mission is to promote cooperation between member States for the equitable and sustainable use of the natural resources of the Lake Chad basin for economic purposes and to assist in the resolution of disputes.

For the implementation of its activities, the LCBC receives funds from member countries and its technical and financial partners. These funds are managed by the Executive Secretariat.

Part of this funding will be used to pay for consultancy services.

The purpose of this notification of expression of interest is to request consultancy firms to be included in the shortlist for the consultation relating to the "selection of a firm responsible for recruiting staff to the Executive Secretariat of the LCBC. »

This process which will last 30 calendar days, aims to make available to the Executive Secretariat of the LCBC a selection of potential candidates with a view to filling the vacancies below:

- Technical Director ;
- Head of Division of Finance and Accounting;
- Head of Division of Human Resources and Administration ;
- Fishery Expert;
- Agricultural Expert ;
- Agro-Pastoralism Expert ;
- Monitoring and Evaluation Expert ;
- French to English Translator and;
- Assistant to the Financial Controller.

The mandate of the Consulting Firm, the required methodology, the qualification and the composition of the staff are detailed in the Terms of Reference.

Firms interested in this call of tender must provide an expression of interest containing the following information:

- (i) A presentation sheet of the consulting Firm (area of expertise and resources.....);
- (ii) Relevant references concerning the execution of similar contracts with mandatory mention of the following data: description of the missions, country, period of execution;
- (iii) The list, skills and responsibilities of key staff with their CVs ;

(iv) The knowledge of LCBC.

The eligibility criteria, the establishment of the shortlist and the selection procedure shall comply with LCBC's Manual of Administrative, Financial and Accounting Procedures.

Interested Consulting Firms can obtain further details at the address below.

Expressions of interest must be submitted at the address below at the latest onat.....and bear the mention

"Expression of interest in the selection of a firm responsible for recruiting staff to the Executive Secretariat of the LCBC."

The Terms of reference can be consulted on the website of LCBC as follows: www.cbtt.org

**EXECUTIVE SECRETARIAT
OF THE LAKE CHAD BASIN COMMISSION**

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