



LAKE CHAD BASIN COMMISSION



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CALL FOR EXPRESSION OF INTEREST

LAKE CHAD BASIN COMMISSION(LCBC)

LAKE CHAD REGION RECOVERY AND DEVELOPMENT PROJECT
(PROLAC)

RECRUITMENT OF A CONSULTANT TO DEVELOP A TRAINING CURRICULUM FOR
THE REGIONAL KNOWLEDGE MANAGEMENT PLATFORM

Loan/Grants No.: **D6330**

Reference No.: (As per procurement) **TD-LCBC-250537-CS-INDIV**

The Lake Chad Basin Commission (LCBC) has *received* a grant from the International Development Association (IDA) to cover the cost of the Lake Chad Region Recovery and Development Project (PROLAC). Consequently, LCBC intends to use part of this *grant* to hire a consultant, under a Service Agreement, to develop a training curriculum for the Knowledge Management Platform that will aid the decision-making process in the Lake Chad region.

This Contract shall aim to make available, to the Project Implementation Unit, a consultant who will develop a training curriculum for the Knowledge Management Platform to help in the decision-making process in the Lake Chad region.

In this regard, the consultant shall develop and share with LCBC the methodology to be adopted for each stage of this process to develop a training plan for the Knowledge Management Platform.

The duration of the service shall be two (02) months.

The Terms of Reference *for this task are available on:* www.cblt.org www.worldbank.org; *or at the following address:* **The Executive Secretariat, Lake Chad Basin Commission, P.O. Box: 727, N'Djamena - CHAD.** Tel: 00235 22 52 41 45 / 22 52 40 29.

The Lake Chad Basin Commission *invites* interested individual consultants to submit their applications to the above address. The application file shall include a handwritten application addressed to the Executive Secretary, LCBC, copies of certificates, and a curriculum vitae (CV) outlining your profile and at least 10 years of professional experience in developing capacity building programmes.

The consultant shall be selected based on CV comparison as described in the "World Bank Procurement Regulations for Investment Project Financing (IPF) Borrowers."

Date and place of submission of applications: **02 December 2021. The Executive Secretariat, Lake Chad Basin Commission, P.O. Box: 727, N'Djamena - CHAD. Tel: 00235 22 52 41 45 / 22 52 40 29 E-mail: cab@cblt.org; cblt.lcbc@gmail.com**


Amb. MAMMAN NUHU
The Executive Secretary, LCBC





COMMISSION DU BASSIN DU LAC TCHAD



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**Terms of Reference for Selection of a Consultant to
Develop a Training Curriculum for Knowledge
Management Platform**

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1. Background and Rationale

The Lake Chad Basin Commission (LCBC) was created in 1964 by the riparian states with the mandate of equitable management of the Lake Chad and its transboundary water resources, conservation of the ecosystem and promotion of regional integration, peace and security within the region.

Central to developmental activities in the region, the LCBC serve as a Regional Coordination Platform to various programs and projects in the Lake Chad region, as well the main source of information, data and knowledge for decision making. Governments of riparian states rely on data and information from the LCBC for collective action or actions specific to their respective part of the basin.

Most recently, the LCBC was involved in the preparation and implementation of the Lake Chad Region Recovery and Development Project (PROLAC) by the IBRD-IDA, the World Bank Group and the implementation of the Regional Strategy for Stabilization and Recovery of Areas Affected by Boko Haram (The RSS). Enhancing coordination, knowledge collection and sharing and monitoring is key to support the ability of regional, national and local players to tackle the existing drivers of fragility of conflict in the Lake Chad region, but also to commonly manage regional public goods. However, easily accessible, verified, regularly updated and shared at the regional level data and knowledge remain scarce. That is why knowledge generation and management have been identified as a key priority by both the Africa Union/ LCBC RSS and the Joint World Bank-United Nations 2018 report on Pathways for Peace: Inclusive Approaches to Preventing Violent Conflict. It is at the cornerstone of the World Bank PROLAC project.

The Lake Chad Knowledge and Monitoring Platform (KMP) will be a key tool to develop and operationalize a common vision for development of the Lake Chad region. Under the leadership of the LCBC, the KMP functions will be to ensure regular and reliable data gathering, knowledge generation and dissemination. This is in order to provide regional, national and local stakeholders with accurate, updated and widely shared information on the most acute fragility and conflict drivers, as well as on opportunities to foster development and stability through cross-border cooperation. It will be built on existing foundations, notably the Lake Chad Information System (LIS) already managed by the LCBC, and in close cooperation/partnership with the other partners involved in the region, notably the United Nations Development Program (UNDP) and French Agency for Development (FAD).

2. Scope of Work

The PROLAC project which will cover 4 countries of LCBC (Cameroon, Chad, Niger and Nigeria) has, through its activities, defined its intervention strategy in the target area. In this context and taking into account the importance of capacity building in achieving the assigned objectives, the Project Secretariat in collaboration with World Bank has deemed it useful to recruit a consultant to support the development and implementation of a training curriculum, in line with the objective and scope of the PROLAC project.

The scope of work for this activity is to recruit an international consultant capable of developing a training curriculum **of KPM for relent and reliable data collection**. The consultant will propose a **Training Curriculum** for capacity building of KMP Secretariat and LCBC staff for proper piloting of the KMP for decision-making in the Lake Chad Region and to foster ownership by the Commission.

The propose training curriculum will be directly linked to the LCBC’ mission, vision and principles to promote a sustainable shared management of environmental resources of the basin, foster transboundary programs, projects, activities, initiatives, priorities, achievements and principles. Training Curriculum will form together a comprehensive approach to supporting the recovery of the Lake Chad Region and improving the living conditions of the population in the region and also at enhancing regional cooperation, resilience and social cohesion to tackle common challenge and connectivity, as well as trade and development.

3. Objectives of the Training Curriculum

The objective of this consultancy work is to develop a **Training Curriculum** to contribute to the achievement of P R O L A C ’ s p r o j a n d the envisioned KMP requirements. The consultancy should also support the building of project staff capabilities in terms of training for baseline data collection.

The specific objectives is:

- to develop training modules and training materials to fully understand for training KMP team and partners to improving capacity of regional and national actors;
- to Carry out stakeholder analysis to bring out the training needs of the KMP team and PROLAC PIU for baseline data collection;
- to identify the priorities in line with the objectives of project in terms of capacity building;
- to facilitate knowledge creation in partnership with the LCBC and regional institutions;
- to building capacity of countries and institutions in data collection, including geospatial data collection and data collation and dissemination.

4. Outputs and Activities

The outputs and activities on training will consist of the following:

Output	Activities by consultant:
(1) Training needs assessment report	<ul style="list-style-type: none"> a. Undertake desk research and analyze all the necessary documents/training modules, training materials to fully understand the ground situation and existing training material available for training KMP team and partners. b. Carry out stakeholder analysis to bring out the training needs of key institutions. c. Map out the issues and identify the priorities in line with the objectives of this project. This should include consultations and meetings and key informant interviews with relevant stakeholders.
(2) Training curriculum	Produce a comprehensive training curriculum for the Project Staff and key stakeholders, including recommendations for: <ul style="list-style-type: none"> a. Training topics (including on data collection) b. schedule for training c. selection of training venues or virtual modes d. identify key resource persons e. participants f. Post-training evaluation and impact assessment (to inform improvements to subsequent trainings) g. how trainings could be sustained (e.g. e-modules; retraining, training-the-trainers)

5. Duties and responsibilities of consultants

The consultants shall take reference from the (i) concept note on the design of the multi-layered data center for the development of a Knowledge and Monitoring platform for decision-making in the Lake Chad Region under the Contract for Consulting Services between the World Bank Group (WBG) and AHT GROUP. The consultant should also reference the concept note developed by Stockholm International Peace Research Institute (SIPRI) on the elaboration for the design and pilot of a Knowledge and Monitoring Platform for decision making in the Lake Chad Region under PROLAC project and multidimensional risks in the Lake Chad region. Furthermore, the consultant should also review the Project Appraisal Document (PAD) of the PROLAC and the Capacity Building Plan of LCBC.

These reports will delimit the strategic, organizational and operational contours of the training curriculum to be proposed, as well as better inform the design of the multi-layered data center for Knowledge and Monitoring platform for decision-making in the Lake Chad region, by strengthening the existing synergies between the PROLAC team and LCBC.

6. Profile and qualifications of Consultants

Experience: A specialist in capacity building, skills management should have:

1. General experience of at least 10 years in the field of capacity building, training plan formulation, or skills management;
2. Experience in team and workshop facilitation;
3. Proven experience in capacity building plan development (At least 5 experiences);
4. Proven experience in conducting institutional and organizational diagnosis (at least 3 experiences);
5. Proven experience in report design/writing;
6. Professional experience in dealing with multi-donors will be considered an asset.
7. Mastery of information technology;
8. Fluency in French and English (spoken and written); Fluency in English and French (spoken and written)
9. Experience of working with LCBC, WB or the UN system.

7. Competencies required of the consultant

1. Excellent interpersonal and communication skills;
2. Excellent analytical, transboundary problem solving and writing/writing skills;
3. Strong client and service orientation and proven flexibility;
4. Strong sensitivity to cross-cutting issues (gender, vulnerable populations etc.).
5. Ability to work independently in an environment;
6. Ability to accept input and receive guidance from multiple sources and create the synthesis necessary to achieve concrete results;
7. Attention to detail and ability to work under pressure and meet deadlines;
8. Have the capacity to ensure ownership of several issues and produce measurable and consistent results

8. Education and experience

The successful candidate must hold at least a Master's degree in educational engineering, political science, sociology, law, public administration, economics or humanities, business organization or other relevant disciplines.

9. Timeline, Budget and Payment Schedule

The assignment duration will be contracted for 3 months (October-December, 2021).

Payments shall be made based on submission of the inception report and each of the final deliveries of quality satisfactory to the LCBC and the World Bank. Advance payments can be discussed and agreed upon during contract negotiation. A suggested indicative payment schedule with proposed payment amount of milestone is presented in the table below.

Table of indicative payment schedule with proposed payment amount of milestone

Milestone	Date	Percentages of total payment amount
Upon submission of the inception report (approved and validated by the LCBC and the World Bank)	October 31, 2021	20%
Upon submission of the outputs (payments would be made upon approval of these outputs by the LCBC and the World Bank)	November 30, 2021	50%
Upon virtual validation workshop (payments would be made upon approval of these outputs by LCBC the World Bank)	December 15, 2021	30%

10. Relations with the LCBC Project Implementation Unit and the World Bank

The work of the firm will be guided by the LCBC PIU, based on input, guidance and direction provided by the key stakeholders. The LCBC PIU is responsible for:

- (i) Facilitating all contacts with stakeholders and parties involved and providing all necessary background documents and on-going information, as needed, and provide guidance on the work and approach;
- (ii) Review deliverables to ensure that they meet project needs;
- (iii) Assessing the completion of services and deliverables supported by quantities and qualitative evidence;
- (iv) Providing technical quality assurance on the performance of the firm and all deliverables; and
- (v) Circulating all deliverables amongst the stakeholders and Project counterparts.