



**+ToRs – HEAD OF DIVISION OF COOPERATION AND PROJECTS
(HoD CP)**

Job description

Job title	Head of Division, Cooperation and Projects (HoD, CP)	Type of contract	Fix-term three year contract, renewable subject to satisfactory performance evaluation
Duty station	N'Djamena, Chad	Staff under his/her responsibility	XXX
Supervisor	Technical Director (DT)	Category	C3 of the LCBC working regime

ABOUT LCBC

The Lake Chad Basin Commission (LCBC) is an Inter-State Organization which was established on the 22nd of May 1964 by the four Lake Chad riparian countries, namely Cameroon, Chad, Niger, and Nigeria. The Central African Republic (CAR) and Libya have joined the Commission in 1996 and 2008 respectively, with the aim of promoting cooperation and management of water and other environmental resources in the Lake Chad Basin. Its mandate includes (i) the sustainable and equitable management of the waters of Lake Chad and other transboundary water resources in the Lake Chad Basin; (ii) the conservation of ecosystems of the Conventional Basin; (iii) the promotion of regional integration, the preservation of peace and security in the Conventional Basin. This is particularly through the implementation of projects and programmes aimed at improving access to drinking water, strengthening the resilience of populations to climate change and consolidating peace and security in the region.

In recent decades, however, the LCBC has been facing complex multidimensional challenges such as environmental degradation, poverty, insecurity, drastic reduction in the surface area of the lake, due to droughts, undue exploitation of resources and climate deterioration, etc.

Staff are a key element in the success of all activities undertaken by the Commission. Therefore, to have qualified, motivated staff adapted to the services requested, the LCBC plans to recruit a Head of Division of Cooperation and Projects.

THE FUNCTION

Under the direct supervision of the Technical Director (DT), the Head of the Cooperation and Project Division is mainly responsible for ensuring the implementation and reporting on the LCBC's strategic documents in terms of cooperation and partnership development.



THE ROLE

Your primary responsibility is to oversee and manage various aspects of projects and programs, as well as partnerships within the Commission.

KEY RESPONSIBILITIES

The responsibilities attached to the position include, but are not limited to, the following:

- Ensure the identification and development of international cooperation projects by the Division's experts;
- Ensures interaction among experts within the Division with a view to developing comprehensive multidisciplinary approaches;
- Monitor the status of implementation of the management actions identified in the SAP and the RSS and identify activities that do not receive special attention or adequate funding;
- Collaborate closely with Member States in the implementation of National Action Plans (NAPs) and Territorial Action Plans (TAPs);
- Provide secretarial assistance to the Cross-Border Working Groups under the Division;
- Contribute to the monitoring and evaluation of projects and activities across LCBC Member States;
- Ensure the achievement of the LCBC's mission through the identification, development and implementation of projects funded by national, bilateral and multilateral agencies;
- Ensure the sharing of project information as well as access to information on the current status of LCBC and Member States' projects;
- Provide data required by LCBC and Member States' on different initiatives and projects;
- Provide leadership and guidance to the functions of this position:
- Ensure Project Identification/Development;
- Support Project/Programme Management Units (PMUs) of LCBC projects and programmes, as well as of LCBC partners, including ensuring Monitoring & Evaluation;
- Ensure that an effective performance appraisal mechanism is implemented by all and applied to all personnel of the Division;

QUALIFICATIONS

- Master's Degree in Development Economics, International Relations and Diplomacy, Project Management, Natural Resources Management and related fields;
- Certification in at least one of the areas within the Project Management Team's area of responsibility: Project Management, M&E or Project Identification/Development;
- At least 15 years of experience in the fields described above;



- 10 years of experience in project management, partnerships and cooperation, 5 years of which should be in supervisory or managerial position acquired mainly at the regional or international level;
- Good understanding of at least one project management tool, and ability to provide guidance in terms of use of project management tools and systems;
- Demonstrated experience in building and nurturing partnerships for resource mobilization.
- Experience leading a multicultural and multidisciplinary team;
- Strong negotiation skills and ability to effectively communicate and relate with stakeholders from diverse backgrounds.
- strong organizational and analytical skills, with high ability to synthesize;
- Good knowledge of the environment and communities living around the Lake Chad Basin;
- Proficiency in use of Information Technology tools;
- Good command of the English or French language. Mastery of both languages will be an advantage.
- Commitment to high ethical standards, integrity and transparency;
- Age limit: Maximum 50 years old.

To apply, please send your application (Letter of motivation, Curriculum Vitae, Criminal record dated less than 3 months, legalized copies of diplomas and work certificates, with 3 reference persons from last employers preferably, by, with the words "Application for the position of Head of Division of Cooperation and Projects" at the LCBC Executive Secretariat, Roind-Point de la Grande Armée, N'Djamena, Chad – P.O. Box 727 or by email at: vacancy@cblt.org

Please note that the LCBC guarantees equal opportunities for everyone, promotes the diversity of its team and a zero-tolerance policy for bribery and corruption. In addition, it does not accept any payment as part of this recruitment process. Only shortlisted candidates will be contacted.