



LAKE CHAD BASIN COMMISSION

AFRICAN DEVELOPMENT BANK

**TECHNICAL SUPPORT PROJECT FOR THE RESTORATION OF THE ECOLOGICAL AND
ECONOMIC FUNCTIONS OF THE LAKE CHAD BASIN
(PARFEBALT)**

**CALL FOR EXPRESSION OF INTEREST
(CONSULTANCY SERVICES)**

Recruitment of an Accountant at the Coordination of PARFEBALT.

Project No.: P-Z1-A00-040

Grant No.: 5900155019267 and 2100155043847

Date: 19 February 2026

1. The Lake Chad Basin Commission (LCBC) received funding from the African Development Bank Group to cover the cost of the Technical Support Project for the Restoration of the Ecological and Economic Functions of the Lake Chad Basin. LCBC intends to use part of the funds provided under this grant to finance the contract for the **PARFEBALT Coordination Accountant**.
2. The services to be provided under this contract include, inter alia:
 - Preparation of financial and accounting documents;
 - Participation in the definition and implementation of accounting principles and methods (general and analytical accounting in accordance with recognised standards);
 - Implementation of procedures for the filing and archiving of accounting documents;
 - Participation in the organisation of procurement for supplies and consumables, monitoring the preparation of pro forma invoices and expenditure management;
 - Participation in the establishment and management of a supplier database and an inventory tracking system;
 - Preparation of disbursement request documentation and monitoring of payments;
 - Management of financial, analytical and materials accounting;
 - Participation in the preparation of the annual balance sheet and income statement;
 - Participation in the preparation and organisation of the annual external audit and mid-term review;
 - Etc....
3. The contract will be for a period of twelve (12) months, renewable subject to satisfactory performance, and will include a probationary period of three (3) months.
4. The Lake Chad Basin Commission (LCBC) hereby invites specialised individual consultants to submit their applications for the provision of the services mentioned above. Interested consultants must provide information demonstrating their qualifications and relevant experience to conduct the assignment, including: a recent, dated and signed Curriculum Vitae; copies of academic diplomas; references for similar services; and evidence of experience in comparable assignments, supported by documentary proof of satisfactory completion (e.g. certificates of service issued by clients, employment certificates, etc.).
5. The consultant must meet the following minimum requirements:
 - Hold at least a Bachelor's degree in Accounting, Finance or a related field;

- Minimum of six (6) years' general professional experience in accounting and finance;
- Minimum of three (3) years' specific experience as an accountant in donor-funded development projects;
- Experience within a regional or international organisation would be an asset;
- Demonstrate excellent command of written and spoken French;
- Working knowledge of TOMPRO project management software;
- Demonstrate proven proficiency in standard office software, including Microsoft Word and Excel.

Consultants will be evaluated based on their application files, according to the following criteria and scoring scale:

Criteria	Marks
Training/Education: Bachelor's Degree in Accounting, Finance or any related field.	10
Minimum of six (6) years' general professional experience in accounting and finance	15
Minimum of three (3) years' specific experience as an accountant in donor-funded development projects;	30
Good knowledge of the SYSCEBNL accounting standards	15
Perfect fluency, written and spoken in French or English, and fluency in two languages is an asset	5
Knowledge of the TOMPRO project software	15
Demonstrate good knowledge of Word, Excel, etc.	10
TOTAL	100

The minimum score required to be shortlisted is 75 points out of 100.

The candidate with the highest total score above the minimum will be invited to negotiate a contract.

6. The eligibility criteria, shortlist and selection procedure will be in line with the Procurement Framework for Bank Group-Financed Operations, October 2015 edition, available on the Bank's website at <http://www.afdb.org>.
7. Interested consultants may consult the Terms of Reference at the address listed below during the opening hours of the following offices: Headquarters of the Lake Chad Basin Commission (LCBC), located at the Rond-point de la Grande Armée BP; 727 – N'Djamena, Tel: 00235 97878428 or on the website of LCBC <http://www.cbtl.org> from Monday to Friday from 08:30 to 15:30 local time. They may also obtain additional information at the following email address: parfebalt@cbtl.org
8. Applications must be submitted to the address below or by email no later than 3:30 p.m. on 5 March and must expressly mention **“Call for Expression of Interest for the recruitment of the Accountant for the Coordination of PARFEBALT”**.

To the Executive Secretary of the LCBC

Headquarters of LCBC - Rond-Point des Grandes Armées, P.O. Box 727, N'Djamena - Chad

By email: parfebalt@cbtl.org; cbtl.lcbc@gmail.com ;

N'Djamena, 19 February 2026


Amb. MAMMAN NUHU
 Executive Secretary

